# Southgate City Council Agenda

## Council Chambers

## 14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday July 2, 2025

## 6:30pm **Work Study Session**

1. Officials Reports
2. Discussion of Agenda Items

## 7:00 pm **Regular Meeting**

*Pledge of Allegiance*

**Roll Call:** Araj, Ayres-Reiss, Gawlik, George, Graziani, Kuspa, Rauch

**Minutes:**

1. Work Study Meeting Minutes dated June 18, 2025
2. Regular City Council Meeting Minutes dated June 18, 2025

**Scheduled Persons in the Audience:**

**Consideration of Bids:**

**Scheduled Hearings:**

**Communications "A"**

1. Memo from Laura Walsh; Re: SMART Municipal and Community Credit Program Agreement — Page 5
2. Letter from Mayor; Re: Emergency Purchase of Air Conditioning Unit **(Waiver of Bid)** — Page 14
3. Letter from Mayor; Re: Purchase of Radios **(Waiver of Bid)** — Page 18

**Communications "B" – (Receive and File):**

**Ordinances:**

**Old Business:**

**New Business:**

**Unscheduled Persons in the Audience:**

**Claims & Accounts: Warrant #1524 $2,190,669.51**

**Adjournment:**

Janice M. Ferencz

**Janice M. Ferencz, City Clerk**

City Council

# Work Study Session

June 18, 2025

An Informal Meeting of the Council of the City of Southgate was held on June 18, 2025 at 6:30 P.M. and called to order by Council President Zoey Kuspa.

| | |
|---|---|
| Present: | Priscilla Ayres-Reiss, Karen George, Christian Graziani, Zoey Kuspa, Phil Rauch |
| Absent: | *Victoria Araj, *Edward Gawlik, Jr. *excused |
| Also Present: | Mayor Joseph G. Kuspa, City Attorney Edward Zelenak, City Administrator Dan Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Treasurer Chris Rollet, City Engineer John Hennessey, Public Safety Director Joseph Marsh, Police Chief Mark Mydlarz, Fire Chief Justin Graves, DPS Director Kevin Anderson, Recreation Director Julie Goddard |

*Discussed the following agenda items:*

- Award Bid for Sanitary Sewer Lining Project
- Award Bid for Southgate Tower Pedestrian Bridge Project
- Approve Fiscal Year 2024-25 Budget Amendment #2025-01
- Approve Brownfield Redevelopment Consulting Services
- Approve Purchase of Cameras for Municipal Building Drives (Waiver of Bid)
- Approve Purchase of Pressure Washer (Waiver of Bid)
- Approve Purchase of John Deere Sub-Compact Utility Tractor (Waiver of Bid)
- Approve Purchase of High-End Computer for Mobile Device Data Extraction (Waiver of Bid)
- Approve Purchase of Body Worn Cameras (Waiver of Bid)
- Adopt Street Improvement Millage Renewal Resolution
- Approve Contract for Fire Hose Testing (Waiver of Bid)
- Approve Agreement for Water and Tax Bill Printing (Waiver of Bid)

This meeting ended at 6:47 p.m.

# City of Southgate
## Regular City Council Meeting
## June 18, 2025

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, June 18, 2025 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

**This meeting began with the Pledge of Allegiance.**

| | |
|---|---|
| Present: | Priscilla Ayres-Reiss, Karen George, Christian Graziani, Zoey Kuspa, Phil Rauch |
| Absent: | *Victoria Araj, *Edward Gawlik, Jr. *excused |
| Also Present: | Mayor Joseph G. Kuspa, City Attorney Edward Zelenak, City Administrator Dan Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Treasurer Chris Rollet, City Engineer John Hennessey, Public Safety Director Joseph Marsh, Police Chief Mark Mydlarz, Fire Chief Justin Graves, DPS Director Kevin Anderson, Recreation Director Julie Goddard |

**Minutes:**

Moved by George, supported Ayres-Reiss, RESOLVED, that the minutes of the City Council Work Study Session dated June 4, 2025 be approved as presented. Carried unanimously.

Moved by Rauch, supported by Ayres-Reiss, RESOLVED, that the minutes of the Regular City Council Meeting dated June 4, 2025 be approved as presented. Carried unanimously.

**Consideration of Bids:**

1. Letter from Mayor; Re: Recommendation to Award Bid for Sanitary Sewer Lining Project moved by Ayres-Reiss, supported by George, RESOLVED THAT the Southgate City Council award the bid for the sanitary sewer lining project to DVM Utilities in the amount of $736,855.00, plus 10% contingency in the amount of $73,685.50, for a total amount of $810,540.50, with funds to be provided from the Michigan Economic Development Corporation (MEDC) through a CDBG grant. Motion carried unanimously.

2. Letter from Mayor; Re: Recommendation to Award Bid for Southgate Tower Pedestrian Bridge Project moved by Ayres-Reiss, supported by George, RESOLVED THAT the Southgate City Council award the bid for the Southgate Tower Pedestrian Bridge Project to E.C. Korneffel Company in the amount of $3,998,000.00, plus 5% contingency in the amount of $199,900.00, for a total amount of $4,197,900.00, subject to scope of work modifications, with funds to be provided from the Wayne County ARPA grant and non-motorized Act 51 funds. Motion carried unanimously.

**Communications "A":**

1. Memo from ACA/Finance Director; Re: Fiscal Year 2024-25 Budget Amendment #2025-01 moved by Rauch, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council approve proposed Budget Amendment #2025-01 as detailed on the attached report. Motion carried unanimously.

2. Memo from Administrator; Re: Brownfield Redevelopment Consulting Services moved by George, supported by Rauch, RESOLVED THAT the Southgate City Council approve the AKT Peerless Brownfield Redevelopment Consulting Services Proposal for the Southgate Tower Redevelopment located at 16333 Trenton Rd, Southgate, MI 48195 in the not to exceed amount of $12,500.00. Motion carried unanimously.

3. Letter from Mayor; Re: Purchase of Cameras for Municipal Building Drives (Waiver of Bid) moved by Rauch, supported by George, RESOLVED THAT the Southgate City Council waive the bidding process and approve the purchase of new video cameras for the municipal building and the drives from D/A Central in the amount of $7,747.00. Motion carried unanimously.

4. Letter from Mayor; Re: Purchase of Pressure Washer (Waiver of Bid) moved by Ayres-Reiss, supported by George, RESOLVED THAT the Southgate City Council waive the bidding process and approve the purchase of a pressure washer from Hotsy Midwest Cleaning Systems in the amount of $13,897.80. Motion carried unanimously.

5. Letter from Mayor; Re: Purchase of John Deere Sub-Compact Utility Tractor (Waiver of Bid) moved by Rauch, supported by George, RESOLVED THAT the Southgate City Council waive the bid process and approve the purchase of a John Deere Sub-Compact Utility Tractor from Hutson, Inc. in the amount of $34,883.62, under the Sourcewell Contract #112624-DAC. Motion carried unanimously.

6. Letter from Mayor; Re: Purchase of High-End Computer for Mobile Device Data Extraction (Waiver of Bid) moved by George, supported by Rauch, RESOLVED THAT the Southgate City Council waive the bid process and approve the purchase of a high-end Dell computer from CDW-G in the amount of $6,755.78. Motion carried unanimously.

7. Letter from Mayor; Re: Purchase of Body Worn Cameras (Waiver of Bid) moved by Rauch, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council waive the bidding process and approve a 5-year agreement with Axon Enterprise, Inc. for the purchase of body worn cameras in the total amount of $281,400.29. Motion carried unanimously.

8. Memo from Administrator; Re: Street Improvement Millage Renewal Resolution moved by Ayres-Reiss, supported by George, RESOLVED THAT the Southgate City Council adopt a resolution to allow the proposed City of Southgate Street Improvement Millage renewal wording to appear on the November 4, 2025 General Election Ballot. Motion carried unanimously.

9. Letter from Mayor; Re: Approval of Contract for Fire Hose Testing (Waiver of Bid) moved by Rauch, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council waive the bidding process and approve a contract with FireCatt Precision Service Testing for fire hose testing in an amount not-to-exceed $6,500.00. Motion carried unanimously.

10. Letter from Mayor; Re: Approval Agreement for Water and Tax Bill Printing (Waiver of Bid) moved by Ayres-Reiss, supported by Rauch, RESOLVED THAT the Southgate City Council waive the bid process and approve the master service agreement with Renkim Corporation for water and tax bill printing for a three-year term. Motion carried unanimously.

**Claims and Accounts:**

Moved by Rauch, supported by George, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1523 for $1,946,002.55. Motion carried unanimously.

**Adjournment:**

Moved by Ayres-Reiss, supported by George, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:13 P.M. Carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk

JOSEPH G. KUSPA
*Mayor*

JANICE M. FERENCZ
*City Clerk*

CHRISTOPHER P. ROLLET
*Treasurer*

# City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
*Council President*

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

ED GAWLIK JR.

VICTORIA ARAJ

**Memorandum**

**To:** **Honorable City Council Members**

**From:** **Laura Walsh** law

**Date:** **June 26, 2025**

**Re:** **SMART Municipal and Community Credit Program Agreement**

Enclosed please find documents for the City of Southgate Transportation Program and Funding programs available for the SMART program under the following title:

Municipal and Community Credits Program for FY 2026

Please review the attached contract for your approval and authorization.

Thank you.



NORMA J. WURMLINGER MUNICIPAL BUILDING
14400 DIX-TOLEDO ROAD • SOUTHGATE, MICHIGAN 48195 • 734-258-3022 • FAX: 734-246-1414

# MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT FOR FY2026

I, Laura Walsh ___, as the Executive Assistant of **the City of Southgate** (hereinafter, the "Community") hereby apply to SMART and agree to the terms and conditions herein, for the receipt and expenditure of **Municipal Credits** available for the period July 1, 2025 through June 30, 2026 (Section 1 below), and **Community Credits** available for the period July 1, 2025 to June 30, 2026 (Section 2 below); and further agree that the **Municipal and Community Credits Master Agreement** between the parties is incorporated herein by reference. A description of the service the Community shall provide hereunder is set forth in **Exhibit A**, and the operating budget for that service is set forth in **Exhibit B**, both of which are attached hereto and incorporated herein.

**1.** The Community agrees to use **$28092** in **Municipal Credit** funds as follows:

(a) Transfer to ____________________________ Funding of: $ _____________
TRANSFEREE COMMUNITY

(b) Van/Bus Operations At the cost of: $ **28,092.00**
(Including Charter and Taxi services)

(c) Services Purchased from SMART At the cost of: $ ____________
(Including Tickets, Shuttle Services/Dial-a-Ride)

(d) Services Purchased from Subcontractor At the cost of: $ ______________

______________________________
(NAME OF SUBCONTRACTOR)
(See attached Subcontractor Service Agreement)

**Total $28092**

SMART intends to provide Municipal Credit funds under this contract to the extent funds for the program are made available to it by the Michigan Legislature pursuant to Michigan Public Act 51 of 1951. Municipal Credit funds made available to SMART through legislative appropriation are based on the State's approved budget. In the event that revenue actually received is insufficient to support the Legislature's appropriation, it will result in an equivalent reduction in funding provided to the Community pursuant to this Contract. In such event, SMART reserves the right, without notice, to reduce the payment of Municipal Credit funds by the amount of any reduction by the legislature to SMART. All Municipal Credit funding must be spent by June 30, 2027; all funds not spent by that date will revert back to SMART pursuant to Michigan Public Act 51 of 1951, for expenditure consistent with Michigan law and SMART policy.

**2.** The Community agrees to use **$54650** in **Community Credit** funds available as follows:

(a) Transfer to ______________________________ Funding of: $ _____________
TRANSFEREE COMMUNITY

(b) Van/Bus Operations At the cost of: $ **50,650.00**
(Including Charter and Taxi services)

| | | |
|---|---|---|
| (c) | Services Purchased from SMART<br>(Including Tickets, Shuttle Services/Dial-a-Ride) | At the cost of: $ **4,000.00** |
| (d) | Capital Purchases | At the cost of: $ ____________ |
| (e) | Services Purchased from Subcontractor<br>______________________<br>(NAME OF SUBCONTRACTOR)<br>(See attached Subcontractor Service Agreement) | At the cost of: $ ____________ |

**Total $54650**

To the extent that this Contract calls for a payment of funds directly from SMART to a subcontractor, Community hereby acknowledges that it is the party entitled to receive such funds and is affirmatively authorizing and directing SMART to pay such funds directly to the subcontractor on its behalf. Capital purchases permitted with Community Credits are subject to applicable state and federal regulations, and SMART policy, including procurement guidelines. When advantageous, SMART may make procurements directly. Reimbursement for purchases made by Community requires submission of proper documentation to support the purchase (i.e. purchase orders, receiving reports, invoices, etc.). Community Credit dollars available in FY 2026, may be required to serve local employer transportation needs per the coordination requirements set forth in the aforementioned Master Agreement. All Community Credit funds must be spent by June 30, 2028; any funds not spent by that date may revert back to SMART for expenditure consistent with SMART policy.

The Parties acknowledge and agree that this Agreement may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. The Parties agree that the electronic signatures appearing on this Agreement are the same as handwritten signatures for the purposes of validity, enforceability and admissibility. Without limitation, "electronic signature" shall include faxed versions of an original signature or electronically scanned and transmitted versions (e.g., via pdf) of an original signature.

This Agreement shall be binding once signed by both parties.

| **SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION** | **CITY OF SOUTHGATE** |
|---|---|
| | Laura Walsh |
| Signature | Signature |
| | LAURA WALSH |
| Printed Name | Printed Name |
| | Exec. Asst. |
| Title | Title |
| | 6/26/25 |
| Date | Date |

## EXHIBIT A
## PROJECT DESCRIPTION

Overall Project Description (please provide a descriptive narrative):

Southgate operates a transportation service that is available to senior citizen and handicapped residents of the city. This transportation service operates Monday through Thursday, 9am to 2pm. In the last year, Southgate continues to expand the amount of service available within the time frames listed above. This has been accomplished by purchasing new buses and assigning additional drivers to the daily service. In the coming years it is estimated that an average of 400 hours of service will be conducted each month. This amount will allow flexibility in the scheduling of appointments for our clients.

Service Area (please provide geographic boundaries):

We pick up Southgate residents but will travel through the whole downriver area.

Service Times (please provide days and hours of service):

Monday through Thursday 9am to 2pm

Service Reservation number: 734-258-3066

Eligible User Groups (please set forth users eligible to use the service):

Transportation is available to senior citizens, age 55 and older, and handicapped individuals (a handicapped lift is available in all 3 vans). Persons 55 or older may utilize this service if they are on a disability retirement. A further restriction of the program is that the senior citizen or handicapped person cannot or does not drive.

Fare Structure:

Reservations scheduled with clients primarily include destinations to shopping, banking, the Senior Center, doctors and other health services. Trips for medical appointments, shopping, etc. in the City have a nominal charge of $1 one-way per seven (7) additional miles of travel.

Service Mode: (List SMART Vehicle number, local owned vehicles and type of vehicles available, and whether they are wheelchair lift-equipped):

Two fourteen passenger vehicles and one Van. They all have lifts. 3 vehicles total.

**EXHIBIT B**

**PROJECT OPERATING BUDGET**

Municipality: City of Southgate

Contract Period: July 1, 2025 through June 30, 2026

Account Number: 48131

| | | |
|---|---|---|
| **OPERATING EXPENSES:** | | |
| Administrative Wages/Salary: *(All employees other than drivers and dispatchers)* (10% max. of MC & CC funds) | 8,000.00 | |
| Driver Wages | 51,000.00 | |
| Fringe Benefits | | |
| Gasoline & Lubricants | 13,342.00 | |
| Vehicle Insurance | 4,000.00 | |
| Parts, Maintenance Supplies | | |
| Mechanic Wages | | |
| Fringe Benefits | | |
| Dispatch Wages | 3,000.00 | |
| Other (Specify) | 6,000.00 | |
| Other (Specify) | | |
| Other (Specify) | | |
| **Sub-Total (Operating Expenses)** | | **85,342.00** |
| **PURCHASED SERVICE:** | | |
| Taxi Service | | |
| Charter Service | | |
| SMART Bus Tickets | 4,000.00 | |
| SMART Shuttle Service | | |
| SMART Dial-A-Ride | | |
| Other (Specify) ________________ | | |
| **Sub-Total (Purchased Service)** | | **4,000.00** |
| **CAPITAL EQUIPMENT:** *(Only list purchases to be made with Community Credits)* | | |
| Computer Equipment | | |
| Software | | |
| Vehicle | | |
| Maintenance Equipment | | |
| Other (Specify) | | |
| **Sub-Total (Capital Equipment)** | | |
| **TOTAL EXPENSES Operating Expenses, Purchased Service, and Capital Equipment: 89,342.00** | | 89,342.00 |

## EXHIBIT B, continued (Page 2)

**REVENUES:**

| | |
|---|---|
| Municipal Credit Funds | **28092** |
| Community Credit Funds | **54650** |
| Specialized Services Funds | |
| General Funds | |
| Farebox Revenue | |
| In-Kind Service | 6600 |
| Special Fares (Contracted Service) | |
| Other (Specify) | |

**TOTAL REVENUE:** 89,342.00

**(Note: *TOTAL EXPENSES* must equal *TOTAL REVENUE*)**

# EEO COMPLIANCE REPORT A

## COMMUNITY PARTNERSHIP FORM

| Agency/Community Information | | |
|---|---|---|
| Program Type: Community Partnership Program (CPP) ☒ Specialized Service ☐ New Freedom ☐ JARC ☐ 5310 ☐ | | |
| Name of Agency/Community: City of Southgate | | |
| Address: 14400 Dix-Toledo Rd. | | |
| City: Southgate | State: MI | Zip: 48195 |
| **Agency/Community Data** | | |
| 1) Has your agency/community completed in excess of $1,000,000 in DOT federally-funded contracts from SMART in the past year? | | Yes ☐ No ☒ |
| 2) Does your agency/community employ over fifty (50) transit related employees? | | Yes ☐ No ☒ |
| If the answers to the previous two questions were both "Yes", Please forward your agency's/community's Affirmative Action plan to the address below:<br><br>Buhl Building<br>535 Griswold Street, Suite 600<br>Detroit, MI 48226<br>Attn: EEO Coordinator | | |
| Have all subcontractors been informed of their responsibility to file an EEO Compliance Report A form? Yes☐No☐N/A ☒ | | |
| **Testing Program Requirements** | | |
| Does your agency/community have a DOT Drug and Alcohol testing program for Safety-sensitive employees? (Vehicle operators, dispatchers, mechanics and armed security) | | Yes ☒ No ☐ |
| Who is your testing program manager? Dan Marsh | Contact Number: 734-258-3021 | |
| **Please Proceed to Employment Data Section on Back** | | |

Suburban Mobility Authority For Regional Transportation

# EEO COMPLIANCE REPORT A

## COMMUNITY PARTNERSHIP FORM

### Employment Data

Report all **Transit** related permanent, temporary, or part-time employees including apprentices and on-the-job trainees. Enter the appropriate figures in the boxes below relating to an employee's race and gender.

| Job Classification | Total | | | | Race: Non Minority | | Race: Minority | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | White | | African American | | Hispanic | | Asian | | Pacific Islander | | American Indian | | Multi Race | | | |
| | Employees | Male | Female | Minority | Male | Female | Male | Female | Male | Female | Male | Female | Male | Female | Male | Female | Male | Female | | |
| Officials/Manager | 1 | | 1 | | | | | | | | | | | | | | | | | |
| Professionals | | | | | | | | | | | | | | | | | | | | |
| Technicians | | | | | | | | | | | | | | | | | | | | |
| Sales Workers | | | | | | | | | | | | | | | | | | | | |
| Office and Clerical Staff | 1 | | 1 | | | | | | | | | | | | | | | | | |
| Craftsmen (Skilled) | | | | | | | | | | | | | | | | | | | | |
| Operators (Semi-Skilled) | 5 | 3 | 2 | | | | | | | | | | | | | | | | | |
| Laborers (Unskilled) | | | | | | | | | | | | | | | | | | | | |
| Service Workers | | | | | | | | | | | | | | | | | | | | |
| Journey Workers | | | | | | | | | | | | | | | | | | | | |
| Apprentices | | | | | | | | | | | | | | | | | | | | |
| **Total** | 7 | | | | | | | | | | | | | | | | | | | |

### Certification

How was this information obtained? Visual Survey: Yes ☐ No ☐ Employment Records: Yes ☒ No ☐

Name of Authorizing Official (Print): Laura Walsh Title: Admin. Assistant

Signature: Date: 6/26/25

Contact Person for report: Laura Walsh Title: Exec. Asst.

Telephone: 734-258-3022 Ext: Email: lwalsh@southgatemi.gov

City/Agency Name: City of Southgate

*Primary Contact Person Name: Laura Walsh (Quarterly)

Title: Administrative Assistant

Office Telephone Number: 734-258-3022

Fax Number: 734-246-1414

Email Address: lwalsh@southgatemi.gov

Street Address, City, Zip Code: 14400 Dix-Toledo Rd., Southgate, 48195

Secondary Contact Person Name: Julie Goddard

Title: Parks & Recreation Director

Office Telephone Number: 734-258-3032

Cell Phone Number:

Fax Number: 734-246-1414

Email Address: jgoddard@southgatemi.gov

Street Address, City, Zip Code: 14700 Reaume Pkwy., Southgate, 48195

*Other Name(s): Diane Grabowski (Weekly)

Title: Senior Coordinator

Office Telephone Number: 734-258-3066

Cell Phone Number:

Fax Number: 734-258-7794

Email Address: dgrabowski@southgatemi.gov

Street Address, City, Zip Code: 14700 Reaume Pkwy, Southgate, 48195

***Please indicate the staff person who sends the weekly and quarterly reports***

JOSEPH G. KUSPA
*Mayor*

JANICE M. FERENCZ
*City Clerk*

CHRISTOPHER P. ROLLET
*Treasurer*

# City of Southgate



June 27, 2025

To the Honorable
City Council
Southgate, Michigan 48195

Re: Emergency Purchase of Air Conditioning Unit **(Waiver of Bid)**

Ladies and Gentlemen:

I have reviewed the above and concur with the Fire Chief's recommendation to waive the bid procedure and approve the Purchase of a replacement air conditioning unit for the Fire Station from Flo-Aire in the amount of $16,917.00. Flo-Aire is the City's approved contractor for heating and cooling services.

Funds are available in the DPS Budget.

Your favorable consideration of this matter is appreciated.

Sincerely,

Joseph G. Kuspa
Mayor



NORMA J. WURMLINGER MUNICIPAL BUILDING
14400 DIX-TOLEDO ROAD • SOUTHGATE, MICHIGAN 48195 • 734-258-3022 • FAX: 734-246-1414

JOSEPH G. KUSPA
*Mayor*

JANICE M. FERENCZ
*City Clerk*

CHRISTOPHER P. ROLLET
*Treasurer*

# City of Southgate



## MEMORANDUM

**TO:** Honorable Mayor and City Council

**FROM:** Douglas Drysdale, Assistant City Administrator / Finance Director DWD

**DATE:** June 27, 2025

**RE:** Approve Emergency Purchase of Air Conditioning Unit **(WAIVER OF BID)**

I have reviewed the above with the Fire Chief and concur with his recommendation to waive the city bid process and approve the emergency purchase of a replacement air conditioning unit for the fire station from Flo-Aire Heating & Cooling (Southgate MI) in the amount of $16,917.00. Flo-Aire is the city's approved contractor for heating & cooling services.

Funds for this purchase are available in the DPS budget.

**Proposed Motion**

Waive the city bid process and approve the emergency purchase of a replacement air conditioning unit at the fire department from Flo-Aire Heating & Cooling in the amount of $16,917.00, the city-approved vendor for heating & cooling services.



NORMA J. WURMLINGER MUNICIPAL BUILDING
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# Southgate Fire Department

14730 Reaume Parkway
Southgate, Michigan 48195
(734) 258-3080 / FAX (734) 246-1352
Justin Graves, Fire Chief
(734) 258-3070
jgraves@southgatemi.gov

To: Honorable Mayor Kuspa

From: Fire Chief Justin Graves

Re: A/C replacement

Date: 06/24/2025

Dear Mayor,

I am writing to formally recommend the replacement of the rooftop air conditioning unit at the fire station. The current unit is over 25 years old and is no longer able to adequately cool the building, particularly during periods of high outdoor temperatures.

Over the past several years, the unit has shown signs of significant wear and reduced efficiency. During hot weather, it consistently fails to maintain a comfortable indoor temperature for staff and personnel working inside the station. This not only affects the well-being and morale of the team but also raises concerns regarding the working conditions and operational readiness of the facility.

For these reasons, I strongly recommend that we move forward with the replacement of the rooftop A/C unit.

Sincerely,

Justin Graves

Fire Chief

# Flo-Aire Heating & Cooling

FLO-AIRE
Heating, Cooling & Electrical

15761 Eureka Road | Southgate, Michigan 48195
734-285-1809 | accounting@flo-aire.com |
https://floaireheatingcooling.com/

**RECIPIENT:**

**City of Southgate D.P.S.**
14719 Schafer Ct.
Southgate, MI 48195

Phone: 734-341-9477

**SERVICE ADDRESS:**

Fire Department
14730 Reaume Parkway
Southgate, MI 48195

| Quote #2275 | |
|---|---|
| Sent on | Jun 23, 2025 |
| Total | $5,998.00 |

| Product/Service | Description | Qty. | Unit Price | Total |
|---|---|---|---|---|
| Compressor replacement south side of building Kitchen area | We will remove and replace bad compressor flush system install new compressor filter dryers leak check system pull vaccum recharge system with new R-22 new contactor for compressor<br><br>Warranty<br>1 year on parts by Mfg.<br>30 days on Labor by Flo-aire<br><br>This unit is 27 years old average life is 20 years for R.T.U. we do not recommend repair due to age of system and type of refirgerant unit uses | 1 | $5,998.00 | $5,998.00 |
| Replacement Rooftop unit south side of building Kitchen area | We will remove and dispose of existing unit properly we will install 1 Bryant 7.5 ton 460 volt 3 phase 180,000 Btu of heat tie to existing gas ductwork electrical code compliant economiser crane lift set on existing curb new smoke detector and keyed reset to code<br><br>WE RECOMMEND THIS OVER THE COMPRESSOR REPLACEMENT DUE TO AGE OF SYSTEM & TYPE OF REFRIDGERANT THE EXISTNIG SYSTEM USES<br><br>new unit model # 582LE08M180A2AOAA<br><br>Warranty<br>10 years on heat exchanger by Mfg.<br>5 years on Compressors by mfg.<br>1 year on all parts by Mfg.<br>1 year on Labor by Flo-aire | 1 | $16,917.00 | Not included<br>$16,917.00 |

JOSEPH G. KUSPA
*Mayor*

JANICE M. FERENCZ
*City Clerk*

CHRISTOPHER P. ROLLET
*Treasurer*

# City of Southgate



June 27, 2025

To the Honorable
City Council
Southgate, Michigan 48195

Re: Purchase of Radios **(Waiver of Bid)**

Ladies and Gentlemen:

I have reviewed the above and concur with the Fire Chief's recommendation to waive the bid procedure and approve the purchase of portable radios for the Fire Department from Digicom Global 911, Inc. (Troy, Michigan) in the amount of $37,717.16, under the State of Michigan MiDeal contract #210000000896.

Funds are available in the Fire Department Budget.

Your favorable consideration of this matter is appreciated.

Sincerely,

Joseph G. Kuspa
Mayor



NORMA J. WURMLINGER MUNICIPAL BUILDING
14400 DIX-TOLEDO ROAD • SOUTHGATE, MICHIGAN 48195 • 734-258-3022 • FAX: 734-246-1414

JOSEPH G. KUSPA
*Mayor*

JANICE M. FERENCZ
*City Clerk*

CHRISTOPHER P. ROLLET
*Treasurer*

# City of Southgate



## MEMORANDUM

**TO:** Honorable Mayor and City Council

**FROM:** Douglas Drysdale, Assistant City Administrator / Finance Director DWD

**DATE:** June 27, 2025

**RE:** Approve Purchase of Radios **(WAIVER OF BID)**

I have reviewed the above with the Fire Chief and concur with his recommendation to waive the city bid process and approve the purchase of portable radios for the fire department from Digicom Global 911 Inc. (Troy MI) in the amount of $37,717.16 under the State of Michigan MiDeal contract #210000000896.

MiDEAL is the State of Michigan's extended purchasing program that allows Michigan cities, townships, villages, counties, school districts, universities, colleges, and nonprofit hospitals to buy goods and services from state contracts.

Funds for this purchase are available in the Fire Department budget.

**Proposed Motion**

Waive the city bid process and approve the purchase of portable radios for the fire department from Digicom Global 911 Inc. in the amount of $37,717.16, under the State of Michigan MiDeal extended purchasing program.



NORMA J. WURMLINGER MUNICIPAL BUILDING
14400 DIX-TOLEDO ROAD • SOUTHGATE, MICHIGAN 48195 • 734-258-3022 • FAX: 734-246-1414

Southgate Fire Department
14730 Reaume Parkway
Southgate, Michigan 48195
(734) 258-3080 / FAX (734) 246-1352
Justin Graves, Fire Chief
(734) 258-3070
jgraves@southgatemi.gov

To: Honorable Mayor Kuspa
From: Fire Chief Justin Graves
Re: Request for Waiver of bid
Date: 06/25/2025

Mayor Kuspa,

The Fire Department respectfully requests a bid waiver to proceed with the purchase of seven (7) new Kenwood VP8000 portable radios, including chargers, batteries, and all programming, from Digicom Global 911 Inc. at a total cost of $37,717.16.

In 2012, City Council authorized the purchase of portable radios for the department. While those radios have served us well for over 13 years, they are now end-of-life, out of warranty, and can no longer be serviced. Our radio vendor, Herkimer, has recommended replacement, as they are unable to support repairs or provide parts for the existing units.

After consulting with both Motorola and Digicom, and reviewing product options, we recommend the purchase of the Kenwood VP8000 radios from Digicom.

Given the high cost of replacing all units, we plan to phase the full replacement over multiple years. Adequate funding is available within the 2025–2026 Fire Department budget to support this initial purchase.

In the interest of operational readiness, equipment standardization, and public safety, I respectfully request that we waive the formal bid process and approve the purchase from Digicom Global 911 Inc.

Sincerely,

Justin Graves
Fire Chief

Digicom Global 911 Inc.

675 East Big Beaver
Suite 105
Troy, Mi. 48083

# Estimate

| Date | Estimate # |
|---|---|
| 6/24/2025 | 5739 |

| Name / Address |
|---|
| Southgate Fire Department<br>14730 Reaume Parkway<br>Southgate, MI 48195 |

| Ship To |
|---|
| Southgate Fire Department<br>14730 Reaume Parkway<br>Southgate, MI 48195 |

| Project |
|---|
| |

| Item | Description | Qty | Rate | Total |
|---|---|---|---|---|
| | ESTIMATE CREATED FOR CHIEF JUSTIN GRAVES - jgraves@southgatemi.gov - 734 258 3070<br><br>ATTACH CLIP BEFORE SHIPPING OUT<br><br>Revised 6-24-25 quantity 7 Portables | | | |
| [ VP8000 GRN S... | | | | |
| VP8000GRF2 -7-... | VP8000GRF2 -7-31-25 AES & OTAR -534 SPECIAL THROUGH 7-31-2025 High Visibility Green Multi band portable radio. FREQUENCY BAND OPTIONS SOLD SEPARATELY. Includes multi key DES and ARC 4 encryption, WIFI, bluetooth, 1024 channels & 3 year warranty. State Contract $2168 - $534 = $1634 PDR 5107928 | 7 | 1,634.00 | 11,438.00 |
| VIK 832VP8000-... | 832VP8000-7800 VP8000 700/800 MHz frequency band option | 7 | 572.00 | 4,004.00 |
| VIK 8322000002 | VIK 8322000002 License key for P25 conventional for VP-6000/7000/8000 series. Kit price given field price $480. | 7 | 332.00 | 2,324.00 |
| VIK 8322000005 | VIK 8322000005 License key for P25 Phase 1 trunking for VP-6000/7000/8000 series EFJ 8322000005 Kit or Field price | 7 | 116.00 | 812.00 |
| VIK 8322000006 ... | VIK 8322000006 P25 Phase 2 / TDMA , License key. All radios require P25 Phase 1 Trunking. Base radios requite KMC-59C desk mic with this feature | 7 | 380.00 | 2,660.00 |

Contact:Debbie Bey 586-899-4241 dbey@digicomglobal911.com with questions or concerns Thank you.

| | |
|---|---|
| **Subtotal** | |
| **Sales Tax (6.0%)** | |
| **Total** | |

| Phone # |
|---|
| 586-899-4241 |

Digicom Global 911 Inc.

675 East Big Beaver
Suite 105
Troy, Mi. 48083

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| VIK 8323000004 ... | VIK 8323000004 AES Multi Key4 DES-OFB and AES256 (includes Multikey) FIPS140-2 encryption module includes DES | 7 | 448.00 | 3,136.00 |
| VIK 8324000002 | 8324000002 P25 OTAR OVER THE AIR REKEY | 7 | 712.00 | 4,984.00 |
| VIK 250VP80000... | VIK 250VP8000001 VP8 Intrinsically safe option for **VP8000** | 7 | 94.40 | 660.80 |
| KRA-32K | KRA-32K 700 800 MHz antenna | 7 | 34.00 | 238.00 |
| KNB-LS7-IS | KNB-LS7-IS 3800 mAh LiIon IS battery | 9 | 292.80 | 2,635.20 |
| KSC-52BK | KSC-52 charger comes equipped with the B-Pocket charger insert which is compatible with the following battery types: KNB-L1, KNB-L2, KNB-L3, KNB-LS5, and KNB-LS7. The pocket may be removed and exchanged for use with other battery types. B pocket for KNB-L1/L2/L3/LS5/LS7 style batteries for VPx000 | 2 | 77.84 | 155.68 |
| KSC-526K | KSC-526K Rapid rate 6-unit charger. VP Series radios Note: Requires insertion of 6 charger pockets of styles KSC-<br>52PAK, KSC-52PBK or KSC-52CK | 1 | 659.04 | 659.04 |
| KSC-52PBW | KSC-52PBW Charger Pocket B for KSC-52 single bay /KSC-526K 6 bay, KNB-L2/L3/LS7, VP-T. | 6 | 8.64 | 51.84 |
| KMC-70GR | KMC-70GR Mil Spec IP67 (Immersion) Intrinsically safe, high visibility green speaker mic with active noise reduction and 3 programmable buttons and 3.5 mm audio jack | 7 | 134.80 | 943.60 |
| Service-Radio Pro... | Radio Programming Fee - Portables, Base, Dash, Single head Remote, Dual Head remote, ECT | 7 | 20.00 | 140.00 |
| Service-Programm... | Radio Programming by Herkimer - Portables, Base, Dash, Single head Remote, Dual Head remote, ECT | 7 | 110.00 | 770.00 |

Contact:Debbie Bey 586-899-4241 dbey@digicomglobal911.com with questions or concerns Thank you.

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| **Subtotal** | |
| **Sales Tax (6.0%)** | |
| **Total** | |

| Phone # |
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675 East Big Beaver
Suite 105
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| Item | Description | Qty | Rate | Total |
| --- | --- | --- | --- | --- |
| MPSCS | MPSCS $250.00 one time programming fee good for the life of the radio | 7 | 250.00 | 1,750.00 |
| Vik Voice Ann 1st... | Vik Voice Ann 1st Pass: Annunciation Initial Custom Program design for all talk groups, zones and channels. Required before Work order submission. | 1 | 300.00 | 300.00 |
| MiDeal | MiDeal Pricing per EFJ / Kenwood Michigan State Contract # 210000000896 or (21*896). This State Contract Number must be listed somewhere on the PO. | 1 | 0.00 | 0.00 |
| | VP8000 Green Portable Radio SUBTOTAL: | | | 37,662.16 |
| Shipping | Shipping | 1 | 55.00 | 55.00 |
| ENCRYPT SAVE... | ENCRYPT SAVE Extended to 7-31-25 Encryption - OTAR Promo: Purchase by 7-31-25 *Receive $534 off per radios when purchased with AES MULTI & OTAR and select package. PDR 5107928 | | 0.00 | 0.00 |

Contact:Debbie Bey 586-899-4241 dbey@digicomglobal911.com with questions or concerns Thank you.

| | |
| --- | --- |
| **Subtotal** | $37,717.16 |
| **Sales Tax (6.0%)** | $0.00 |
| **Total** | $37,717.16 |

| Phone # |
| --- |
| 586-899-4241 |